

# LYONSHALL PARISH COUNCIL

## Draft Minutes of the Meeting

### Thursday 15<sup>th</sup> November 2018, 7.15pm in the Memorial Hall

**Councillors Present:** Cllrs Paul Avery (Chair), Steve Fatcher, Ray Richards, Chris Auger, Rod Bevan, Richard Oliver and Clerk Rebecca Bissell.

1 member of the public.

No Police officer in attendance.

Herefordshire Council Community Led Housing (HCCLH) representative provided an informative presentation on supporting local councils in providing solutions to promote community led housing. There is currently funding available from central government to distribute between groups hoping to develop affordable and sustainable homes.

Councillors discussed the opportunities available and agreed that the NDP needed approval before taking any further action.

Councillor Phillips was unable to attend and circulated his report electronically.

#### **101/18. Apologies for Absence.**

Apologies were received and accepted from Cllrs, Andrew Turner, Isobel Hutton, Sandy Lampitt, Darren Davies & Roger Phillips.

#### **102/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### **103/18. Approval of the Minutes.**

The minutes of the meeting of 11<sup>th</sup> October 2018 were **approved** unanimously and signed.

#### **104/18. Presentation from Herefordshire Centre for Community-Led Housing.**

Held at the beginning of the meeting.

#### **105/18. Planning Applications:**

##### **Planning Application recently received:**

- 183616 – The Parklands, Lyonshall, HR5 3LN - **SUPPORT**  
Proposed conversion of a building from domestic storage to single dwelling.

##### **Recent Planning Applications still awaiting determination:**

- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**  
Proposed installation of polytunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.

*Cllr Oliver arrived late and entered the meeting.*

#### **106/18. Officer's Report.**

##### **NDP work**

- The draft NDP plan is under consultation at Regulation 14 for 6 weeks until 7<sup>th</sup> December.
- Postcards have been printed and posted to all parishioners and posters published and displayed in the parish.
- Grant funding application has been accepted and funds received for the Regulation 14 stage of the NDP.

##### **PC Work.**

- Herefordshire Council Parish Liaison Officer leaves the post on 15<sup>th</sup> November.
- Burnt Orchard notice board has been delivered awaiting erection.
- Telephone box renovation delayed.
- Councillors should consider items for inclusion on 2019/20 budget for December meeting.
- The publication of the new register of electors has been delayed until 2<sup>nd</sup> January 2019.

*All other items from previous agendas are being dealt with.*

**107/18. Update on Finances October 2018.**

Bank statements reconciled to VT cashbook October 2018.

**Balances at end of October 2018:**

Community account	£28749.15
Savings account	£14124.78 (including £4.33 interest)
Playground account	£ 603.70
Business Saver account	£ 397.99

**Income received since last meeting**

VAT refund to 30 September 2018	£ 240.75
Groundworks grant funding	£ 2600.00

**Payments – Cllrs APPROVED unanimously.**

Clerk's Salary & HMRC for November 2018 included NDP hours as previously agreed.

Clerks Expenses	Oct expenses	£29.25	
Pip Printing-	Draft NDP documents reg 14	£798.47	+VAT
Viking	NDP stamps and stationery	£588.45	+VAT
Notice Me	Burnt Orchard Notice Board	£479.95	+VAT
Kirkwells	NDP stage 2 Reg 14 consultation	£600.00	+VAT

**108/18. Lengthsman Appointment.**

The clerk advised Councillors that the Parish Lengthsman has resigned with immediate effect. He will finish current outstanding work orders. Councillors discussed the parish requirements for a Lengthsman (who must hold £5m public liability insurance) and whether it is possible to use Balfour Beatty services. It also discussed the winter gritting contract.

**RESOLVED:** It was **AGREED** to advertise for a new Parish Lengthsman in the Parish Newsletter. *Clerk to write to Lengthsman and thank for excellent service.*

**RESOLVED:** All councillors **AGREED** The winter gritting would not be provided this year due to having no Lengthsman. *Clerk to write newsletter article to advise of changes.*

**109/18. Herefordshire Council Travellers Additional Sites Consultation.**

The Travellers Site Development Plan is being examined by an appointed planning inspector. Following advice from Hearing sessions the inspector requires identification of additional pitches for the plan to be sound. These additional sites in Bosbury and Madley were discussed and Councillors **RESOLVED:** No comment.

**110/18. Future Parish Events.**

Councillors discussed possible future events including a pop-up pub and the annual litter pick. It was agreed to hold a pop-up pub on Saturday 2<sup>nd</sup> February 2019 and the litter pick on Sunday 24<sup>th</sup> February. Both to be advertised in the newsletter. It was also agreed in the Spring to invite Tony Norman to talk about phosphates in the Curl Brook and how parishioners can help.

**111/18. Councillor Responsibilities and Reports**

Cllr Futchter report two recent burglaries in Pembridge and a house break in in Weobley.

**112/18. Items for Future Agenda/ Councillor or Member of Public Items.**

There were no items.

**113/18. Correspondence Items.**

- a) Proposal for Holme Marsh to be a Conservation Area – Councillors agreed should a conservation area be proposed a referendum would be required for approval.
- b) Parishioner Correspondence – Noted, no further comment.

**114/18. Date of the Next Meeting.**

**Parish Council Meeting on Thursday 13<sup>th</sup> December 2018, at 7.15pm** in the Memorial Hall.

Meeting Closed 9.15pm.

Clerk

Clerk