

# LYONSHALL PARISH COUNCIL

## Minutes of the Meeting

### Thursday 11<sup>th</sup> October 2018, 7.15pm in the Memorial Hall

**Councillors Present:** Cllrs Paul Avery (Chair), Steve Fatcher, Isobel Hutton, Ray Richards, Chris Auger, Rod Bevan and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

Councillor Phillips was unable to attend and circulated his report electronically.

#### **85/18. Apologies for Absence.**

Apologies were received and accepted from Cllrs Sandy Lampitt, Darren Davies, Andrew Turner, Richard Oliver & Roger Phillips.

#### **86/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### **87/18. Approval of the Minutes.**

The minutes of the meeting of 20<sup>th</sup> September 2018 were **approved** unanimously and signed.

#### **88/18. Planning Applications:**

##### **Planning Applications recently received:**

None

##### **Recent Planning Applications still awaiting determination:**

- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.
- 180431 Penrhos Farm, Lyonshall HR5 3LH - **SUPPORT**  
Proposed installation of poly tunnels to protect a new cherry orchard and construction of an attenuation pond for surface water management.

##### **Planning Decisions**

- 182245 – Rhyse Farm, Lyonshall, Kington HR5 3LX. – **OBJECT - REFUSED**  
Proposed erection of an extension to existing poultry shed.
- 182036 - Little Boxes, Lyonshall, Kington HR5 3LN. -**SUPPORT - REFUSED**  
New dwelling for rent on land formally used for storage.

#### **89/18. Officer's Report.**

- Work continues on the regulation 14 submission draft plan.
- Burnt Orchard notice board has been delivered and awaiting erection.
- The newsletter has been completed and printed for distribution.
- Works orders have been sent for playground works, shed security upgrade and phone box renovation,
- Brambles have been cleared from footway alongside the Headlands.
- Works orders raised for footpath work.

*All other items from previous agendas are being dealt with.*

#### **90/18. Update on Finances Quarter 2 up to 30<sup>th</sup> September 2018.**

The clerk presented the quarter 2 finance report up to 30<sup>th</sup> September 2018. Councillors reviewed the spend to budget and had no further questions. The Parish Council accounts were **Approved** unanimously.

Bank statements have been reconciled to VT cashbook up to month end September 2018.

VAT reclaim made up to 30<sup>th</sup> September 2018, for quarter 2 end - £240.75

##### **Balances at end of September 2018:**

Community account	£28650.30
Savings account	£14120.45 (including £5.10 interest)
Playground account	£ 603.70
Business Saver account	£ 397.99 (including £0.20 interest)

##### **Income received since last meeting**

2 <sup>nd</sup> Instalment Parish Precept	£10000.00
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**Payments – Cllrs APPROVED unanimously.**

Clerk's Salary & HMRC for October 2018 included NDP hours as previously agreed.

Shaun Price	Contract Mowing £788.95		
	Footpath work £22.50		
	Playground mowing £300.00	£1111.45	
Kington Building Supplies	Staples	£2.72	+VAT
Paul Avery	BBQ expense reimbursement	£247.82	+VAT

**91/18. Update on Neighbourhood Development Plan.**

Cllr Avery reported recent comments received from Herefordshire Council have been included producing a new draft. These changes will make the plan more robust to discourage development opportunity outside the settlement boundary. When supporting reports have been received from Herefordshire Council the Regulation 14 consultation dates can be finalised and the plan published.

**91/18. a)** Parish Councillors were informed of minor changes made to the draft plan from comments received from Herefordshire Council, strengthening its policies regarding site allocation. The document including revisions was **APPROVED** to be submitted for the Regulation 14 stage of the process. *Clerk to forward draft plan to Herefordshire Council to prepare the Strategic Environmental Assessment (SEA) & Habitats Regulation Assessment (HRA) reports before Regulation 14 dates can be decided and published.*

**92/18. Comment for Public Realm Review.**

The clerk read a prepared comment compiled from Councillor responses received.

**RESOLVED:** All councillors **AGREED** to forward the proposed comment on potholing and public realm review to Herefordshire Council. *Clerk to forward.*

**93/18. Herefordshire Centre for Community Led Housing (HCCLH) Event Invitation.**

The clerk reported the HCCLH representative accepted an invitation to present options at the November Parish Council meeting. - *Clerk to follow up.*

**94/18. Herefordshire Council Fuel Poverty Campaign.**

Information, posters and leaflets received from Herefordshire Council to promote fuel poverty in Herefordshire were shared with Councillors. The project aims to help vulnerable parishioners struggling to keep warm over the winter. **RESOLVED:** Leaflets and posters to be made available for distribution at the coffee morning and left in the Church porch, Garden Centre and Cattle Shed. Information will be available on the website and in the parish newsletter.

**95/18. Comment on Road Street Lighting Provision at Webbs Meadow & Holme Marsh.**

Councillors discussed street lighting in Lyonshall and considered the effects of extra lighting in the parish. In conclusion it **AGREED** that any extra lighting was not in keeping and the light pollution would be an unnecessary urbanisation of rural areas. *Clerk to forward comments to Herefordshire Council.*

**96/18. Pavement Winter Gritting for 2018/2019.**

Councillors **AGREED** to continue with winter gritting - November 2018 to February 2019 to include the pavement to the Memorial Hall, as required by decision of the Lengthsman. *Clerk to arrange.*

**97/18. Councillor Responsibilities and Reports**

None.

**98/18. Items for Future Agenda/ Councillor or Member of Public Items.**

Pop up pub/quiz January 2019.

**99/18. Correspondence Items.**

a) Kington group NDP regulation 16 – No Comment.

The Clerk confirmed election fees for Local government election 2<sup>nd</sup> May 2019 for Lyonshall Parish. Full term cost would be £1400 and by election costs thereafter would be £1900.

**100/18. Date of the Next Meeting.**

**Parish Council Meeting on Thursday 8<sup>th</sup> November 2018, at 7.15pm** in the Memorial Hall.

Meeting Closed 8.20pm.

Clerk

Clerk

Clerk

CA/Clerk

Clerk

Clerk