

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 14 March 2019, 7.15pm in the Memorial Hall

Councillors Present: Cllrs Paul Avery (Chair), Steve Futchter, Ray Richards, Chris Auger, Rod Bevan, Isobel Hutton, Roger Phillips and Clerk Rebecca Bissell.

0 members of the public.

No Police officer in attendance.

172/18. Apologies for Absence.

Apologies were received and accepted from Cllrs Richard Oliver, Sandy Lampitt and Andrew Turner.

173/18. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

174/18. Approval of the Minutes.

The minutes of the meetings of 14th February and 4th March 2019 were **approved** unanimously and signed.

175/18. Planning Applications:

Planning Report

Planning Application recently received:

- 190388 – Land at Home Paddock, Sherrifs Lane, Lyonshall, HR5 3JD. -**DECISION - SUPPORT**
Variation of condition 2 planning permission 180936.

Recent Planning Applications still awaiting determination:

- 190305 – Rhyse Villa, Lyonshall, HR5 3LX.-**SUPPORT**
Proposed erection of two storey side extension.
- 184475 – Land South East of Upper House, Lyonshall HR5 3JN - **SUPPORT**
Erection of a four bedroomed two storey detached dwelling and garage (replaces consented scheme).
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 182245 – Rhyse Farm – Extension to existing poultry shed.
APPEAL of Planning refusal – **PENDING APPEAL- No further comment.**
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions

- 184425 – Parkside Cottage, Lyonshall, HR5 3LN. **SUPPORT – APPROVED WITH CONDITIONS.**
Two storey side extension to existing dwelling.
- 183616 – The Parklands, Lyonshall, HR5 3LN – **SUPPORT – WITHDRAWN.**
Proposed conversion of a building from domestic to storage to single dwelling.

176/18. Update on the Neighbourhood Development Plan.

Cllr Avery reported Lyonshall Neighbourhood Development Plan has completed the Regulation 16 Herefordshire Council consultation. Herefordshire Council has approved the plan for progress to independent examination and invited candidates for the work. The Parish Council will meet to decide on which candidate it prefers and liaise with Herefordshire Council further.

177/18. Officer's Report.

- Councillor Darren Davies has been disqualified for non attendance at the end of February, the end of the disqualifying period. Herefordshire Council has arranged a notice of vacancy which has been displayed as legally required. There will be no election on the vacancy and the position can be co-opted after 26th March.
- I have been looking into speeding sign information and further investigating options.
- The mowing contract is arranged for 2019.
- I organised and managed the litter pick on 24th February, there were 8 bags collected.
- I met with chair of Kington Walking Festival and discussed footpath routes in the Parish.
- I arranged a site assessment at Burgoyne's Bank and Fishpool's straight for Speed Indicator devices.
- I have started to review and update policies and procedures.

- I met the elections team on 6th March in Hereford to undergo training for the election process and papers.
- The Regulation 16 NDP consultation finished on 8th March 2019.
- The first volunteer footpath walking date is set as March 28th. April date to be confirmed.

All other items from previous agendas are being dealt with.

178/18. Update on Finances February 2019.

Bank statements reconciled to VT cashbook February 2019.

Balances at end of February 2019:

Community account	£18541.76
Savings account	£14143.84 (including £4.65 interest)
Playground account	£ 603.70
Business Saver account	£ 398.19

Income received since last meeting

None.

Payments for Approval

Clerk's Salary & HMRC for March 2019 included NDP hours as previously agreed.

Clerks Expenses	Expenses March 2019	51.53	
Herefordshire Council	4x 30mph signs for A480	1148.11	+VAT
UBE Enterprises	Website annual fee	198.87	+VAT
Viking	Underpayment 101254	2.00	

Councillor Phillips apologised for late attendance as he entered the meeting.

179/18. Parish Council Elections on 2nd May 2019.

The clerk provided detailed information and legal guidelines for the Parish Council election on May 2nd. Nomination papers were handed to councillors wishing to stand again. Forms must be returned by hand to Hereford election department by 4pm on 3rd April 2019.

180/18. Speeding in the Village & Speed Indicator Devices (SID) and Vehicle Activated Sign (VAS)

Options.

The clerk reported speeding assessments had been requested for Burgoyne's bank and Fishpools.

181/18. Village Planters.

Parish Council **AGREED** unanimously to replenish the village flower planters for 2019. Clerk to instruct Lyonshall Garden Centre to plant the flower boxes in village.

182/18. Councillor Responsibilities and Reports

None.

183/18. Items for Future Agenda/ Councillor or Member of Public Items.

None.

184/18. Correspondence Items.

No correspondence.

185/18. Parishioner Correspondence Action.

Ward Councillor Roger Phillips was asked to remain to advise on the discussion. Cllr Avery advised that a complaint had been received from the Clerk concerning the unreasonable number of bullying complaints from a Parishioner amounting to intimidation and a breach of the unreasonable behaviour policy. The clerk had stated that she no longer wished to receive the continual and unpleasant undermining of the Parish Council and wanted to resign. In discussion with Cllr Avery she has agreed to stay whilst the problem is considered. As an employer the Parish Council has a duty of care towards the working conditions of the clerk. Following discussion, Cllr Avery proposed the Parish Council should seek external legal advice on the appropriate action to take, seconded by Cllr Auger, the motion was **AGREED** unanimously. Cllr Avery to investigate possibilities.

186/18. Salary Pay Scales and Increment.

The clerk left the room for this item.

Councillors **AGREED** a scale rise to the new scale point 22 for the clerk from April 2019.

187/18. Date of the Next Meeting.

Parish Council Meeting on Thursday 11th April 2019, at 7.15pm in the Memorial Hall.

Meeting Closed 8.30pm.

Clerk

PA