

LYONSHALL PARISH COUNCIL
Minutes of the Meeting
Thursday 14th November 2019, 7.15pm in the Memorial Hall

Councillors Present: Cllrs Paul Avery (Chair), Ray Richards, Chris Auger, Gill Cowling, Kate Lomax, Steve Futchter, Rod Bevan & Sandy Lampitt and Roger Phillips and Clerk Rebecca Bissell.

3 members of the public.

No Police officer in attendance.

Cllr Phillips reported:

- Thanked member for attending the recently arranged visit to Kingspan.
- The Hungarian ambassador will be visiting Titley to lay a memorial to a relative.
- He has been working with local developers regarding the phosphate issue in the Lugg catchment area. He has also met with the Wye and Usk Foundation to look at statistics. There will be further information in the next update.
- Flooding has been a serious problem in the area. He has already met with Balfour Beatty who are looking into providing solutions for better ditching and maintenance.

99/19. Apologies for Absence.

Apologies were received and accepted from Cllr Andrew Turner.

100/19. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no declarations of interest declared on agenda items for this meeting and the Register of Interest was available to sign.

101/19. Approval of the Minutes.

The minutes of the meetings of 10th October 2019 were **approved** and signed.

The minutes of the meetings of 24th October 2019 were **approved** and signed.

102/19. Councillor Vacancy.

An application had been received from Mr Richard Davies. Mr Davies has lived in the village for many years and offers the Parish Council his local knowledge. After a short interview, Councillors agreed unanimously to invite Mr Davies to join the Parish Council. Mr Davies signed the declaration of office form and joined the meeting. *Clerk to arrange induction and complete required forms for Herefordshire Council.*

103/19. Planning Applications:

Planning Report

Planning Application recently received:

- 193725 – Woodbine Cottage, Holme Marsh, Lyonshall HR5 3JS - **SUPPORT**
Demolish existing extension and replace with single storey side extension.
- 193764 – Mayglothling, Yaidon Farm, Lyonshall - **SUPPORT**
Proposed vehicle maintenance and MOT building.

Recent Planning Applications still awaiting determination:

- 193269 – Land Adjacent to New Chapel House, Lyonshall, Kington - **SUPPORT**
Erection of a new detached dwelling and garage, (to replace extant scheme)
- 192994 – Land Adjacent to New Chapel House, Lyonshall, Kington - **SUPPORT**
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 182726 – Land forming Green Farm, Lyonshall, Herefordshire - **OBJECT**
Proposed erection of new poultry site with collar panel, biomass boiler, associated outbuildings, poultry managers dwelling and connection to A480.
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY- **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions

None.

Clerk

104/19. Neighbourhood Planning Update.

Cllr Avery reported the Lyonshall Neighbourhood Development Plan would be put to the public vote at a referendum on 5th December 2019. The Plan has been verified by an independent examiner and supported by Herefordshire Council. Parishioners will be asked whether they want Herefordshire Council to use the Neighbourhood Plan for Lyonshall to help it decide planning applications in the neighbourhood area. Supporting the plan would help protect the essential character of the parish by allowing low density development in identified areas using the plan criteria which parishioners supported throughout the public consultations. Cllr Avery asked Councillors to explain the benefits of protection and encourage parishioners to support the plan. He also explained each parishioner would receive a mailing providing information on the Neighbourhood Development Plan. Councillors will receive a copy of the plan and were asked to talk to parishioners about the Plan and the referendum vote. The results will be uploaded to the Parish website as soon as they are available.

Cllr Avery then reported on the NDP workshop held at the Shire Hall on Wednesday 6th November. Made NDP's will now need to be reviewed every two years and depending on its site allocations and the level of change, it may require further consultation and examination. As Lyonshall plan is still in its infancy a review is not yet required.

105/19. Clerk's Report.

- Met with internal auditor and reviewed half year accounts as at 30th September 2019.
- Prepared 2020-21 Budget.
- Prepared mowing contract for parish green areas 2020.
- NDP meetings and liaison with Herefordshire Council regarding NDP referendum.
- Parish drive with Balfour Beatty arranged for 27th November.

All other items from previous agendas are being dealt with.

106/19. Update on Finances,**Financial Report as at – 31st October 2019.**

Bank statements reconciled to VT cashbook 31st October 2019.

Internal audit report received and forwarded to all councillors – There are no concerns.

VAT reclaim up to 30th September 2019 received.

Balances at 31st October 2019:

Community account	£26616.73
Savings account	£14181.40 (including £4.51 interest)
Playground account	£ 603.70
Business Saver account	£ 403.59

Income received since last meeting

VAT reclaim to 30th September 2019 £ 524.15

Payments for Approval – All APPROVED UNANIMOUSLY

Clerk's Salary & HMRC for November 2019 included NDP hours as previously agreed.

Shaun Price	Mowing Playground and amenity areas	£1010.00	
Kirkwells	Extra work on NDP for referendum	£420.00	+VAT
Viking	Envelopes & Stamps for NDP referendum	£327.89	+VAT
Viking	Ink for newsletters & printer	£172.47	+VAT
Lyonshall Memorial Hall	Internal auditor donation for PC work	£50.00	

107/19. Review and Approve the Budget & Precept for 2020/21.

Councillors discussed the proposed budget. Figures were finalised and all Councillors **APPROVED** the Budget for 2020-21 and **AGREED to hold the Precept at £20,000** to cover parish needs. *Clerk to request precept from Herefordshire Council by 31st December 2019.*

108/19. Parish Mowing 2020.

The clerk provided details of areas and frequency of cut for the mowing contract 2020. Councillors discussed the proposals, then **APPROVED** the contract and requested the clerk invite local contractors to tender and advertise on the noticeboards, website and parish magazine. *Clerk to arrange.*

109/19. Recent Parish Flooding.

Parishioners in attendance from Holme Marsh reported serious conditions around their property. Severe weather conditions require drainage pipes be cleared to help alleviate property flooding. The clerk to

All.

Clerk

Clerk

arrange visit with Balfour Beatty Steward and view Holme Marsh Issues. The recent heavy rain also caused flooding in the village and sandbags were deployed by The Close. Solutions to flooding are reliant on clear ditches and road maintenance. Checks will be undertaken by the clerk with Balfour Beatty Steward on 27th November. *Clerk to arrange*

Clerk

110/19 Parish Walk to Identify Tree Planting Opportunities.

Cllr Bevan reported on a parish walk with tree warden to identify areas for planting the Woodland Trust trees. Several areas have potential but are not owned by the Parish Council. Land at White Lion meadow offered the best potential but requires thought, Councillors agreed a plan should be prepared for the area. Cllr Lomax to consider options and opportunities for when the land is transferred to Parish Council. *Cllr Bevan to arrange with the tree warden an event to promote tree planting in the area to help prepare planting plan.*

RB

111/19. Police Commissioner Rural Crime Strategy Consultation.

Councillors discussed the Commissioner's consultation and agreed to respond individually.

All

112/19. Councillor Responsibilities and Reports

Pop up pub to be arrange for late January. *Clerk to arrange.*

Clerk

113/19. Items for Future Agenda/ Councillor or Member of Public Items.

None.

114/19. Correspondence Items.

- Herefordshire Flag has been unveiled.
- Further correspondence from Herefordshire Council setting out further information on the decision to review the major transport infrastructure project. Noted
- Statement from Herefordshire Council regarding the river Lugg Catchment Area position - Noted

115/19. Date of the Next Meeting.

Due to the hall being in use for the General Election, the December meeting has been cancelled. The next Parish Council Meeting will be on 9th January 2020 at 7.15pm in the Memorial Hall.

Meeting Closed 9.05pm.