

# LYONSHALL PARISH COUNCIL

## Minutes of the Meeting

### Thursday 8<sup>th</sup> July 2021, 7.15pm In the Memorial Hall

**Councillors Present:** Cllrs Paul Avery (Chair), Kate Lomax, Steve Fitcher, Richard Davies, Rod Bevan, Chris Auger, Gill Cowling, Sandy Lampitt, Roger Phillips and Clerk Rebecca Bissell.

3 members of the public.

Councillor Phillips updated:

- Herefordshire Council has received £6m funding for COVID recovery for communities and business.
- Herefordshire Council has received £22m grant funding to create a new library in Maylord Orchards and convert the old library into a museum.
- Transport Package – Following the cancellation of the bypass, an Eastern Bridge will provide a river crossing to the existing network.
- The knife angel has visited Hereford. A statue made from amnesty knives.
- Concerns were expressed with the Planning Department which is not working effectively at present.
- Herefordshire Council Chief Executive, Paul Walker will be visiting the ward next month.
- A meeting for parish clerks in the ward will be held in July.

#### **32/21. Apologies for Absence.**

Apologies were received from Cllrs Andrew Turner & Ray Richards.

#### **33/21. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no declarations of interest on agenda items and the declarations book was available to sign.

#### **34/21. Approval of the Minutes.**

The minutes of the meeting of 6<sup>th</sup> May 2021 were **approved** and signed by the Chairman.

#### **35/21. Planning Applications:**

**Planning Applications recently received:**

- Application 202484 – Little Boxes - Appeal allowed Condition 5 to be removed.
- 212014 – Weleff, Lyonshall, HR5 3LH - **SUPPORT**  
Proposed single storey lean to extension
- 212209 – Hunton Farm, Noke Lane Lyonshall, HR5 3JH - **SUPPORT**  
Proposed change of use of barn to offices.

**Recent Planning Applications still awaiting determination:**

- 211314 – 4 Burgage Bank, Lyonshall, HR5 3LL- **SUPPORT**  
Proposed single storey extension to replace poorly constructed kitchen and conservatory.
- 211584 – Land Opposite the Close, Lyonshall, HR5 3LP – **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 211549 – Land Opposite the Close, Lyonshall, HR5 3LP– **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 210130 – Turnpike, Headbrook, HR5 3DY - **SUPPORT**  
Demolish barn. Relocation of Turnpike cottage with proposed extension. Proposed 4 dwellings and associated works.
- 210088 – Parklands, Bullocks Mill, HR5 3LN.  
Proposed Conversion of redundant barn to a 2-bed dwelling.
- 210909 – Barn Cottage, Lyonshall, HR5 3LN.  
Proposed single storey extension
- 192994 – Land Adjacent to New Chapel house, Lyonshall, Kington. - **SUPPORT**  
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**  
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.

**Planning Decisions:**

- 204283 – Park Style, Bullocks Mill, HR5 3SD – **SUPPORT - WITHDRAWN**  
Listed building consent for various improvements including damp treatment, plastering, gutter works, rendering and drainage.

**36/21. Clerk's Report.**

- Forwarded AGAR return to PPK Littlejohn                      Uploaded Parish website disclaimer
- Written and met with Harpers regarding Holme Marsh Bus shelter issues
- Updated the policies on the website                              Responded to planning applications
- Followed up flooding issues at Burnt Orchard
- Parish Summit attended and slides forwarded
- Contacted Herefordshire Enforcement for response regarding Holme Marsh drainage.
- Arranged Foxholes shoot meetings.                              Organised playground swing replacements.
- Arranged Holme Marsh Bus shelter safety measures. Followed up village planting.
- New pads have been purchased and installed to the Defibrillator.

All other items from previous agendas are being dealt with.

**37/21. Financial Report and Approve Payments.****Financial Report as at 31<sup>st</sup> March 2021**

Bank statements are reconciled to VT cashbook to the end of May & June 2021. The Annual Financial Statement (AGAR) for 2020-21 has been sent to PPK Littlejohn and published along with the public notice of rights on the website and notice boards.

**Balances at 30<sup>th</sup> June 2021:**

Community account	£19699.94
Savings account	£14222.29 (including £0.11 interest)
Playground account	£ 601.20
Business Saver account	£ 414.57 (including £0.01 interest)

**Income received since last meeting**

None.

**Payments for Approval** - All Payments approved unanimously.

Clerk's Salary & HMRC for July 2021 as previously agreed.

Viking	Ink & paper for newsletter & stationery	£268.02	+VAT	Paid
Playgrounds online	New cradle seats & swings	£352.00	+ VAT	Paid
Safelinks	New defibrillator pads	£81.99	+VAT	Paid
Lyonsall Mums & Tots	Backdated Grant award 2020	£250.00		
Clerk Expenses	Expenses	£38.91		
Shaun Price	Playground and bus shelter works	£119.00		
Kington Building Supplies	Bus shelter repair - materials	£24.79	+VAT	
Rod Bevan	Expenses – Extra batteries for SID	£150.75	+VAT	

**38/21. Response for Restoring the Hereford-Kington Evening Bus Service.**

Councillors discussed correspondence received from Kington Local Energy and Environment Network (KLEEN) and Andrew Pearson from a voluntary group supporting the reinstatement of local bus services. Councillor Avery proposed to support the restoration of 461 evening service to Hereford from Kington, as it is a service that would improve transportation links for local parishioners, this was **AGREED** Unanimously. *Clerk to write to Cllr Harrington, KLEEN and Andrew Pearson.*

**39/21. Local Policing Contract.**

Councillors reviewed and **APPROVED** the local policing contract for policing priorities in Lyonsall. These include speeding, rural thefts and anti-social behaviour. Better communications are expected with quarterly meeting visits.

**40/21. Response to the OPCC Parish Council Survey.**

Councillors completed the survey at the meeting. *Clerk to make an online response.*

**41/21. Herefordshire Council Strategic Housing Opportunities.**

Correspondence from Herefordshire Council to help understand local housing requirements, opportunities and challenges that Lyonsall is facing. Parish Council discussed development issues in Herefordshire including the phosphates worries and concerns with the planning department, both currently stalling developments already approved which are supported in local NDPs. *Clerk/PA to respond.*

**42/21. Holme Marsh Drainage Update.**

The clerk wrote to Mr Willimot at Herefordshire Council to for a response to the Chairman's complaint letter of 18<sup>th</sup> January 2021. An email response was received on 27<sup>th</sup> May 2021 advising the planning enforcement team were now in contact with Harpers to ensure the planning conditions are fully met. Mr Tansley from enforcement confirmed he had met with Harpers. He reports that the majority of the old pipes have been

Clerk

Clerk

Clerk/PA

replaced from the west and a short section is still to be completed. Cllr Avery met with Harpers recently, he was advised that the short section of pipe where the pipe sizes reduce at the manhole by the A480 still needs connecting, but Harpers do not own the manhole and therefore cannot do it. The clerk will contact Balfour Beatty to request they discuss the matter with Harpers to resolve a satisfactory connection. The clerk advised communication with Balfour Beatty for Holme Marsh drain checking in September, where it is hoped any blocked drains can be sucked clear instead of jetted to stop any debris being pushed through into the clean pipes of the new development. Further works will be considered to help alleviate flooding issue and followed up.

Clerk

#### **43/21. Holme Marsh Bus Shelter.**

Parishioners have raised concerns about the safety of the bus shelter at Holme Marsh. The roof level is low, and it is possible to bang your head on entry. Safety padding has been installed as a precaution and it was **AGREED** no further action will be taken at present but to reinstate the tape at regular intervals.

Clerk

Cllr Avery also updated councillors on a meeting with Harper's developers following issues with flooding into the shelter since a new pavement had been installed. Harpers **AGREED** to raise the floor level at the time of the pavement completion to alleviate this problem. Parish Council also **AGREED** to have a new bench installed following the floor repairs. *Clerk to arrange.*

Clerk

#### **44/21. Holme Marsh Sound Meter Purchase Options.**

Councillors **AGREED not** to consider a sound meter purchase without any evidence of a problem at present.

#### **45/21. LZ8 Footpath Diversion.**

Balfour Beatty confirm the footpath LZ8 through the new development at Holme Marsh is now legally diverted and will be open for the public to use until the development site is safe and complete. *Footnote: Subsequent to the meeting it was confirmed by HC that the footpath remains where it is now, along the hedgerow, and will remain there until new negotiations are completed.*

#### **46/21. Update on Foxhole Shoots.**

Cllr Avery updated Councillors on the meeting with local residents who have been affected by nuisance of noise from Foxhole Shoots. Following negotiations with parishioners and the owners of the shoot an agreement has been formed that shooting will only be on Thursday evenings between 4 and 8pm and not on Saturdays as previously advertised.

#### **47/21. Queen's Platinum Jubilee Celebration 2022.**

Councillors **AGREED** to discuss this at the next meeting.

#### **48/21. Councillor Responsibilities and Reports.**

- Cllr Bevan reported - Several Councillors and the Clerk met with Simon Hobbs, Herefordshire Council Traffic Engineer, to review traffic issues and possible solutions for the parish. He asked Councillors to think about setting up a small group to consider a future parish traffic plan. To be discussed fully at the next meeting.

#### **49/21. Items for Future Agenda/ Councillor or Member of Public Items.**

Queen's Jubilee and Parish Traffic plan.

#### **50/21. Correspondence Items.**

- Herefordshire annual canvass is underway – Noted and advertised on the website.
- The parliamentary boundary review proposals are now available. There is little change to the north Herefordshire boundary – Noted - No comment.
- The Herefordshire Affordable Housing Supplementary Planning Document has now been adopted – Noted.
- Herefordshire Council has written to residents who flooded in February 2020 regarding the flood resilience and recovery support schemes available.

Clerk

#### **51/21. Parishioner Correspondence.**

Parish Councillors have had sight of all correspondence received since the last meeting from a particular parishioner and as previously agreed these were brought to PC for discussion. The emails mostly contain unfounded criticism of the Parish Council which do not require a response.

However, a response will be made to one email to explain the Parish Council liability for articles published on the Lyonshall website. *Clerk to respond.*

A further letter received was also discussed which covered a matter already responded to, which requires no further action.

#### **52/21. Parish Clerk Salary Review.**

Councillors **AGREED** to increase the clerk's salary to SCP 27 to be back dated to April 2021.

**53/21. Date of the Next Meeting. - 2nd Sept 2021 at 7.00pm in the Memorial Hall. Meeting Closed 9.50pm.**