

# LYONSHALL PARISH COUNCIL

## Draft Minutes of the Meeting

### Thursday 14<sup>th</sup> October 2021, 7.15pm In the Memorial Hall

**Councillors Present:** Cllrs Paul Avery (Chair), Kate Lomax, Sandy Lampitt, Richard Davies, Steve Fatcher, Rod Bevan, Chris Auger, Ray Richards, and Clerk Rebecca Bissell.

5 members of the public.

Councillor Phillips forwarded a report in his absence:

- The Wild in the Curl project which, by their own sampling, achieved a 20% reduction in phosphate reduction over nearly 5 years, has ended. I have raised the profile of the project within the Council and with MPs as I think there are important learnings from this for the future across the Wye catchment.
- The high priority of improvement of Children's care services remains a challenge with the interim Head of Children's services leaving abruptly and a new interim appointed. Currently over half the senior positions in the department are interim filled and there remains a problem supporting staff and filling vacancies.
- Spod Lane closure – Balfour Beatty are due to instruct a contractor to repair the Offa Dyke bridge and work should begin before December.
- Cllr Phillips has shared the emerging Kington Town plan for thoughts and feedback.

#### **74/21. Apologies for Absence.**

Apologies were received from Cllrs Andrew Turner, Gill Cowling and Roger Phillips.

#### **75/21. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no declarations of interest on agenda items and the declarations book was available to sign.

#### **76/21. Approval of the Minutes.**

The minutes of the meeting of 2<sup>nd</sup> September 2021 were **approved** and signed by the Chairman.

#### **77/21. Planning Applications:**

**Planning Application recently received:**

None

**Recent Planning Applications still awaiting determination:**

- 212932 – Orchard Cottage, Holme Marsh, HR5 3JS- **SUPPORT**  
Proposed construction of a four bedroomed 2 storey house with associated access and landscaping
- 213073 – Brook Barns at Brook Farm, Lyonshall HR5 3JL. - **SUPPORT**  
Replacement 3x woodchip boilers with a single litter boiler from adjacent shed (part retrospective)
- 213074 -Hollybush Farm, Lyonshall HR5 3HZ- **SUPPORT**  
Proposed replacement of 3 existing woodchip boilers with a single boiler converting chicken waste form this site only.
- 213072 – Hunton farm, LewisWych, Farm Road, Lyonshall, HR5 3JH - **SUPPORT**  
Replace woodchip boilers with a single chicken litter boiler from adjacent sheds for heating only.
- 212793 – 3 The Close, Lyonshall, HR5 3LP- **SUPPORT**  
Proposed garage at rear of property
- 213042 – Land forming part of Green Farm, Lyonshall, HR5 3JY - **OBJECT**  
Proposed new poultry site with solar panels and associated buildings and managers dwelling.
- 213039 – Laurel Cottage, Holme Marsh HR5 3JS- **SUPPORT**  
Proposed conversion of existing outbuilding to holiday let.
- 213051 – Hyson House, Lyonshall, HR5 3LN- **SUPPORT**  
Proposed change of use of land to create a menage (horse arena)
- 212018 – Site B Land Adjacent Upper House, Lyonshall HR5 3JN-. - **SUPPORT**  
Proposed variation of condition 2 on PP 152330 as varied by 204552 to allow amendments to the design & appearance of plots 2,3 & 6.
- 212708 – Hyson House, Lyonshall, Kington HR5 3LN. - **SUPPORT**  
Proposed two storey extension and front entrance loggia extension.
- 211584 – Land Opposite the Close, Lyonshall, HR5 3LP – **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 211549 – Land Opposite the Close, Lyonshall, HR5 3LP– **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 210088 – Parklands, Bullocks Mill, HR5 3LN- **SUPPORT**

Proposed Conversion of redundant barn to a 2-bed dwelling.

- 192994 – Land Adjacent to New Chapel house, Lyonshall, Kington. - **SUPPORT**  
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**  
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.

#### **Planning Decisions:**

- 212276 -Castle Weir Farm – Lyonshall, HR5 3HR. – **SUPPORT – APPROVED WITH CONDITIONS**  
Proposed house extension.
- 212227 – Summer Court Cottage, Lyonshall, HR5 3JU – **SUPPORT -REFUSED**  
New access road to the cottage to replace existing access with poor visibility.
- 212106 – Land Opposite Upper House, Lyonshall HR5 3JN. – **SUPPORT-APPROVED WITH CONDITIONS**  
Proposed variation of condition 2 of PP 143832 as varied by 202605 to allow amendments on plot 4.
- 210909 – Barn Cottage, Lyonshall, HR5 3LN. - **SUPPORT-APPROVED WITH CONDITIONS**  
Proposed single storey extension
- 212289 – Hunton Farm, Noke Lane Lyonshall, HR5 3JH- **SUPPORT-APPROVED WITH CONDITIONS**  
Proposed change of use of barn to offices

#### **78/21. Clerk's Report.**

- Newsletter printed and delivered
- Arranged half year audit
- Prepared first draft budget information.
- Attended a farewell meeting for Balfour Steward Lara Edwards.
- Met new Balfour Steward Paul Hunter and walked the village and Holme Marsh logging drainage issues.
- Written to Balfour Beatty to request procedure for installing a TRO for a stop sign on the A480/C1031 George junction and arranged a meeting with traffic engineer to discuss the concerns.
- There have been issues with the website mailing facility, hopefully these have now been sorted with our provider.
- Requested kissing gate repair on LZ7.
- Gigaclear installation into the Memorial Hall is expected to be 11<sup>th</sup> October 2021.
- Came & Company Insurance has rebranded to Gallagher
- Road Closure on Spond Lane- tenders for the work have been submitted and it is hopeful works will be completed soon.

*All other items from previous agendas are being dealt with.*

#### **79/21. Financial Report and Approve Payments.**

##### **Financial Report as of 31st July 2021.**

Bank statements reconciled to VT cashbook end of September 2021.

The clerk reported the half year accounts and confirmed the internal auditor's review showed no concerns raised. The Parish Council holdings on 30<sup>th</sup> September 2021 are currently £41082, more than one and a half precept. The Parish Council financial risk is low.

VAT reclaim for the period 1.4.21 to 31.8.21 requested.

##### **Balances on 31<sup>st</sup> September 2021:**

Community account	£26055.91
Savings account	£14222.65 (including £0.12 interest)
Playground account	£ 588.70
Business Saver account	£ 414.58 (including £0.01 interest)

##### **Income received since last meeting**

Half year Precept.	£10500.00
VAT reclaim QTR2	£ 209.48

##### **Payments APPROVED**

Clerk's Salary, Pension & HMRC for October 2021 as previously agreed.

Clerks Expenses	Sep 21	£60.96		
Shaun Price	Bench HM bus stop	£180		
	Sign clearance in parish	£136		

	Footpath works - various	£374		
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### **80/21. Draft Budget Proposals for 2022-23.**

Councillors reviewed and discussed the proposed first draft budget and agreed to consider any further expenditure for approval and precept request at the next meeting.

### **81/21. Lyonshall Neighbourhood Development Plan Review.**

January 2022 is the 2-year anniversary of the Lyonshall NDP being made when Parish Councils are asked to consider a review of their Plan. Now Herefordshire Council has a 6.9-year land supply, and the Herefordshire Core Strategy review is underway a review of Lyonshall Plan is not now a requirement. Parish Council **AGREED** to meet with Herefordshire Council Planning department to discuss Lyonshall NDP before deciding on a plan review. *Clerk to arrange a meeting.*

Clerk

### **82/21. Highway Plan.**

Cllr Bevan presented an aspirational highway plan for the parish. The plan concentrates where the most impact can be made in the village and Holme Marsh. With the help of Cllr Lomax, the plan suggests improvements that can be made to help with speeding and traffic concerns short to long-term depending upon finances.

Suggestions for short term ideas include, clearing road signs of vegetation, white entrance gates and a tidier village appearance. Medium to long term aspirations include clearer road markings, coloured tarmac more footways and longer speed limits. Councillors discussed and **APPROVED** the proposed plan and to implement actions for short term works along with obtaining quotes for proposed works. *Cllr Bevan and Lomax to oversee. Clerk to arrange works quotes.*

RB/KL

Clerk

### **83/21. Defibrillator Installation at Holme Marsh.**

A local parishioner from Holme Marsh presented a request for a Defibrillator at Holme Marsh. Councillors discussed options including current grant funding availability, possible locations with an electrical supply and ongoing maintenance. Parish Council **AGREED** to support a Defibrillator installation at Holme Marsh (if a site can be confirmed) on a match funding basis if grant funding is unavailable. *Clerk to liaise*

Clerk

### **84/21. Christmas Tree Event 2021.**

Councillors **AGREED** to support a Christmas tree event in December 2021. Cllrs Avery and Davies offered to arrange for the tree installations.

PA/RD

### **85/21. Action for Future Events**

There are two pop up pub events planned for 15<sup>th</sup> October and 13<sup>th</sup> November. Behind Barz are booked for both events. Free sausages and chips available. Councillors to help set up and clear way.

The Queen's Jubilee event – Cllr Avery offered to organise a group of councillors and parishioners to arrange the event and request the meadow alongside the playground, book a bar and investigate a marquee.

PA

### **86/21. Naming of New Development on Holme Marsh.**

The new development on Holme Marsh is named Mission Hut Mews. Some Parishioners have expressed that it should be more aptly named Mission Room Mews for example. On investigation the naming was agreed in 2019 on request from Harper Developers to the Local Authority. Parish Council are not consulted on developments under 10 houses. Parish Council **AGREED** that the name is now fixed and to request a name change would not be practical for residents now living on the estate.

### **87/21. Councillor Responsibilities and Reports.**

- Cllr Auger updated on the road closure at Spod Lane.
- Footpaths –
  - Cllr Lomax advised the footpath group were resting over the winter and thanked those involved for their good work.
  - Good work had been undertaken on footpath LZ10A by the owners.
  - A new fence has been installed along Offa's Path on LZ 7 enquires to be made to request a gate at one end for walkers to exit. – *Clerk*
- Cllr Futchter advised he had completed the Safer West Mercia questionnaire as requested.

Clerk

### **88/21. Items for Future Agenda/ Councillor or Member of Public Items.**

Community grant scheme – White Lion Meadow Land.

### **89/21. Correspondence Items.**

Thank you received from Mums and Tots for their support grant.

### **90/21. Parishioner Correspondence.**

Further correspondence has been received which has previously been responded to.

### **91/21. Date of the Next Meeting.**

**Thursday 11<sup>th</sup> November 2021 at 7.15pm in the Memorial Hall. Meeting Closed 9.05pm.**