

# LYONSHALL PARISH COUNCIL

## Thursday 11<sup>th</sup> February 2016 7.30pm

**Present** – Cllrs, Hutton, Richards, Fatcher, Cottrell, Pollock, Turner and Oliver, Cllr Phillips, Clerk B Bissell & RFO/Projects Officer K Lomax. Four member of the public attended.

### REPORTS

In the absence of Cllr Avery (Chair) & Cllr Howard (Vice chair), Council nominated Cllr Turner to preside in the Chair for this meeting.

Members of the public spoke about their continued concern of speeding along the A44 where another accident occurred that morning causing damage to their property. A report was provided for councillors of known accidents at this site over many years and these residents would like action to protect themselves from further damage and possible harm. A request was made for crash barriers and 30mph speed limit with enforcement. This requires investigation and Cllr Phillips advised he would contact Simon Hobbs to ascertain accident records and look into the crash barrier installation at Shucknall. Cllr Phillips felt a prosecution would help to provide a solution to this problem. The Police and Tarmac Lafarge will be invited to attend the PC meeting to discuss. Community speed concern, contact with Paul Rone and information from Eardisley PC will be followed up by the clerk. Collation of information and further discussions to be had at the March Parish Council meeting.

Councillor Phillips gave his report outlining:

- Budget set in March including Council tax rise of 1.9% including fire and police, bills will also include the 2% social care levy.
- The lengthsman scheme will be reducing over the next four years until the grant funding ceases. The P3 scheme funds continue in the near future.
- Notices have been served on small holding tenants in the ward.

### MINUTES OF MEETING OF PARISH COUNCIL

#### 146/15 Apologies for Absence.

Apologies were accepted from Cllrs Avery (Chair) & Howard.

#### 147/15 Declarations of Interest in Items on the Agenda & Dispensation Requests

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### 148/15 Minutes of the Meeting of the Parish Council of 7<sup>th</sup> January 2016.

The minutes of the meeting of 7<sup>th</sup> January 2016 were **approved** unanimously and signed.

#### 149/15 Officers' Reports on Action Items not on Agenda: information only

The clerk circulated a written report including the following items-

- Meeting with Paul Rone at George corner to discuss heavy vehicle damage to property.
- Replied to Hereford draft transport consultation.
- Newsletter completed & printed.
- Advert for mowing help in playground prepared and advertised locally. *Clerk to confirm DBS check*
- Litter Bins – enquiries prove that BBLP would charge to empty the bins through the village.
- Core strategy now combined and available on Herefordshire website.
- Invitation to Affordable Warmth Strategy 18.2.16 – No Councillors to attend.
- Reminder Hereford Community Champions closing date 14.3.16
- Cllr Pollock confirmed sandbags at Burnt Orchard and Lyonshall Garden centre. *Investigate shelter to protect.*

*All items from previous agenda have been dealt with or are in process.*

## **150/15 Financial Report & Payments**

### **Bank Statement & Reconciliation at 29<sup>th</sup> December 2015**

Community Account Bank Statement	£13,213.52
Less Unpresented Cheques	£249.89
<b>Actual Cashbook Balance</b>	<b>£12,963.63</b>

**Receipts,** None

**Payments,** wages, £597.88

*Cheques paid out on 7/01/16, £109.13*

**Total Out, £707.01**

### **As at 29th January 2016**

Community Account Bank Statement	£12,256.62
Less Unpresented Cheques	0
<b>Actual Cashbook Balance</b>	<b>£12,256.62</b>

Other accounts total is £10,794

### **The following payments to 31st January 2016 were APPROVED**

K. Lomax, computer HP 15-AB254S A, £399, MS Office £99, Mouse £12.99, Setup £35, Total £545.99

Becky Bissell, 8gb upgrade for red laptop £25.99, 32gb memory stick £12.99, Total £38.98

Clerk's expenses, K Lomax, to end of January 2016 £16 & lengthsman monitoring £68.63, Total £84.63

Deputy clerk's, B Bissell, expenses to end of January 2016, £89.30

Lyonshall in Bloom, £170

Lyonshall Nurseries for Christmas tree, £35

KBS – lengthsman items, £23.04

S Price – Lengthsman Scheme, £60

S Price – Footpath works, £300

Information Commissioner's Office, £35

Herefordshire Council has confirmed the precept request for 2016/17 at £20000. The charge for a band D property for 2015/16 was £69.46 rising to £70.88 for 2016/17, because the council tax support grant to parish councils is not being passed on next financial year.

### **151/15 Purchase of New Laptop**

Councillors approved unanimously the purchase of a new laptop for the clerk to a budget of £700 including a printer.

*RFO to add to insurance policy and assets register.*

### **152/15 NEST Pension Scheme**

All employers are now required to offer employee pensions. Parish Council employees are currently non-eligible for employers' contributions; however, they are entitled to make personal contributions if they wish. The NEST government pension scheme provides this service and is free to join. Councillors **agreed** to join the NEST pension scheme. *Clerk to arrange.*

### **153/15 Planning Applications**

There were no planning applications for consideration.

White Lion Meadow – The applicants have communicated throughout this process with the Parish Council and the future sale of the plots will have restrictions/covenants to prevent any changes in the plans. Councillors requested clarity of the donation to the Parish. *Clerk to confirm.*

### **154/15 Future Projects**

The Projects Officer reported the following:

1. Review of meeting with Paul Sutton SHHA:

Clarifying the rules of affordable housing and the use of commercial business ensuring partnerships share profits with communities. This was highlighted with a presentation of a community led scheme in Neenton, where SSHA partnered with the Parish Council to build 5 homes providing them with profits to refurbish the local pub.

Lyonshall Parish Council may consider similar partnership opportunities to develop the village centre.

2. Confirmation there will be no more housing needs surveys. The information will be provided by the Herefordshire Local Housing Market Assessment which was used in the core strategy document.
3. The last Lyonshall strategic housing land survey was conducted in 2009. *To confirm when the next one will be done.*
4. Opportunities of Land for the village centre to be collated. *To summarise and highlight information for councillors.*
5. Village hall discussions to be instigated. *Informal meeting to be arranged.*
6. Further action points – *Grant opportunities, sites for development.*
7. Cllr Futcher agreed to investigate the village centre facilities and design.

#### **155/15 Report of Meeting with Mr Paul Rone**

Cllr Cottrell reported details from the meeting held with cabinet member for highways Mr Paul Rone held on the 13<sup>th</sup> January 2016. Various options were discussed and concluded reordering repainting of the white lines, the use of red tarmac and installation of a bell at corner house and bollards by the George. The works to be costed by BBLP at Mr Rone's request. Cllr Phillips to investigate if possible 106 funding if extra money is available. There are still problems obtaining a quote for the works from BBLP, *Cllr Phillips to contact Mr Rone to obtain quote.*

#### **156/15 461 Bus Service Funding.**

Further financial information has been provided by Herefordshire Council requesting a 2.68% percentage for usage of Lyonshall parishioners equating to an annual subsidy of £613.95. After consulting with neighbouring parishes views, Councillors **agreed unanimously not to support** the project due to lack of use, bad service time and having no funds budgeted for the proposal.

#### **157/15 Clean for the Queen – Litter Pick 5<sup>th</sup> & 6<sup>th</sup> March 2016**

Councillors agreed to arrange a litter pick on Saturday and possibly Sunday morning. Volunteers to be asked to join in collecting rubbish between all the speed restriction signs including the A44. Health & safety is paramount, volunteers to sign register and wear tabards. **Cllr Pollock** to consider flashing light on vehicle. **Clerk** to arrange litter packs from BBLP, prepare risk assessment and advertise locally on website and posters. **RFO** to check insurance and request bollards and signs from lengthsman.

#### **158/15 Events**

The pop up pub event to be held on Saturday 20<sup>th</sup> February 7.30 -12.00. Help required to set up. Bar set up Behind Barz. Posters and website news done. Further events to be arranged.

#### **159/15 Councillor Areas of Responsibilities Reports**

Cllr Oliver advised research into adopting the phone box had commenced and was confident further funding opportunities would arise for purchase of the defibrillator. Councillors questioned when work would be starting on the Royal George. *Clerk to obtain details.*

#### **160/15 Items for Future Agenda/ Councillor or Member of Public Items**

Vending machine opportunity.

#### **161/15 Correspondence Items**

None

#### **162/15 Date of the Next Meeting**

The Date of the Next Meeting for the Parish Council was confirmed as Thursday 10<sup>th</sup> March 2016 at 7.30pm in the Memorial Hall.

*The meeting closed at 9.45pm.*