

# LYONSHALL PARISH COUNCIL

## Thursday 10<sup>th</sup> March 2016 7.30pm

**Present** – Cllrs, Avery (Chair), Howard, Richards, Fitcher, Cottrell, Pollock, Turner, Oliver, Cllr Phillips, Clerk B Bissell & RFO/Projects Officer K Lomax. Five member of the public & Ms Lisa Powell Transport Manager, Tarmac attended.

### REPORTS

Councillor Phillips gave his report outlining:

- Awaiting responses from BBLP for costings on The George corner bollards and crash barrier installation on the A44.
- Planning applications for Upper Farm are held up due to sewerage capabilities. S106 agreements are with solicitors for sign off.
- Land opposite The Close - A meeting is planned for Pembridge Charities on Friday to get a clear understanding on what part of the site can be developed. There is a presumption to build on the land but a meeting with Lyonshall Council should be arranged.
- The small holding sales are continuing.
- Kington recycling centre will be opening in April.
- Rev Jacobs will be leaving at Easter.

### DRAFT MINUTES OF MEETING OF PARISH COUNCIL

Cllr Avery thanked all parishioners involved in the Litter Picking weekend, which had made a big difference.

#### **163/15 Apologies for Absence.**

Apologies were accepted from Cllr Hutton.

#### **164/15 Declarations of Interest in Items on the Agenda & Dispensation Requests**

There were no Declarations of Interest or Dispensation Requests. The Register of Interest was available to sign.

#### **165/15 Minutes of the Meeting of the Parish Council of 11<sup>th</sup> February 2016.**

The minutes of the meeting of 11<sup>th</sup> February 2016 were **approved** unanimously and signed.

#### **166/15 Presentation Lisa Powell - Tarmac.**

Ms Powell gave a verbal presentation to Councillors regarding accidents involving tarmac lorries on the A44 and how they are looking into reducing the numbers of incidents. Drivers use a tracking system for speed and driver monitoring, this provides data and trends which can be used to help with targeted training and safety equipment. She advised that the data also provided the opportunity to take action against speeding drivers who may ultimately lose their contract with Tarmac as a result.

Ms Powell agreed to discuss reducing recommended speeds on the A44 to 30mph and 20mph on the A480 with drivers at their next meeting. This would be monitored and if parishioners found no change Tarmac would get involved. A request was also made in the interest of safety to prevent drivers travelling in convoy, Ms Powell advised this practice was not permitted and she would remind drivers.

The Chair thanked Ms Powell for attending, she then agreed to stay and contribute to agenda item 167/15.

#### **167/15 Traffic Issues.**

##### **a) A44.**

Cllr Phillips advised the site had been investigated and he is still awaiting a report which will be forwarded upon receipt. He advised there would be no funding available from Herefordshire Council to support the installation of crash barriers, but use of parish CIL money is an option, dependent upon parish priorities and this would increase the

likelihood of delivery. Speed monitoring requires police involvement and a meeting is arranged with Ian Connolly on 6<sup>th</sup> April. Other options discussed were a solar panel speed sign, again costs and safety to be considered.

The crash barrier installed at Shucknall was in 1997 and believed to be installed from accident insurance money.

***Cllr Phillips to confirm barrier installation costs for A44, provide Solar sign costs, forward information received from BBLP and Simon Hobbs.***

**b) Royal George Corner.**

After meeting with Paul Rone, a costing for bollard works is awaited. Mr Rone is in full support of the alterations and the Parish Council taking ownership and responsibility. *Cllr Phillips to chase costings from BBLP.*

**c) Bus Shelter at The Close**

Work has started on the bus shelter and hoped to be finished by W/E 19<sup>th</sup> March. Concerns from a resident regarding wheelchair access have been resolved and a solution implemented.

**168/15 Officers' Reports on Action Items not on Agenda: information only**

The clerk circulated a written report including the following items-

- Newsletter due, contributions needed by mid-March.
- Passed CiLCA qualification Feb 2016.
- Response from Ian Connolly Safer Road Partnership awaiting a meeting date to discuss.
- Bus stop works initiated.
- Clean for the Queen Litter Pick organised 5/6 March.
- Response for Consultation on Community Infrastructure Levy to be completed.
- Playground mowing does not require a DBS – Fran White consulted.

*All items from previous agenda have been dealt with or are in process.*

**169/15 Financial Report & Payments**

**Bank Statement & Reconciliation at 29<sup>th</sup> January 2016**

Community Account Bank Statement	£12,256.62
Less Unpresented Cheques	0
<b>Actual Cashbook Balance</b>	<b>£12,256.62</b>

**Receipts,** Lengthsman, £754.88

**Payments, wages,** £597.88

**Cheques paid out on 11/2/16** £1,381.94

**Total Out,** **£1,979.82**

**Bank Statement & Reconciliation at 26<sup>th</sup> February 2016**

Community Account Bank Statement	£11,201.68
Less Unpresented Cheques	£170.00
<b>Actual Cashbook Balance</b>	<b>£11,031.68</b>

Other accounts total is £10,798.44

**The following payments to 31<sup>st</sup> March 2016 were APPROVED**

Clerk's expenses, K Lomax, to end of March 2016, £18 & lengthsman monitoring, £101.77

Deputy clerk's, B Bissell, expenses to end of March 2016, £78.09

KBS – lengthsman items, £130.18

S Price – Lengthsman Scheme, £495

M East, Bus shelter, not yet received

UBE, website, £223.20

HMRC, £169.00

Herefordshire Council, Uncontested Election (07/05/15), £59.90

***Further Payment***

Inn Supplies, tablecloths (payable to J Howard), £12.50

**The RFO reminded Councillors it was end of financial year on 31.3.16 and to promptly bank all cheques.**

Cheque raised to Lyonshall in Bloom lost. New cheque reissued.

**170/15 Planning Applications.**

- 160554 – Land to west of Offa's way, Holme Marsh, Kington. HR5 3JS  
Change of use from agricultural to residential

Parish Council response: was unanimous to: **SUPPORT** the application.

- 160574 – Land northwest of Beech House, Holme Marsh, Kington. HR5 3JS  
Site for residential development.

Parish Council response: was unanimous to: **SUPPORT** the application as a good development with potential for affordable housing which is required in the parish.

- 160619 – Upper Holme Farm, Lyonshall, Kington. HR5 3JU  
Site for residential development.

Parish Council response: was unanimous to: **SUPPORT** the application.

### **171/15 Chicken Odours & Review**

Concerns have been received regards chicken odours from the Penrhos sheds. Cllr Phillips has previously circulated all information and reports. The limits of measuring what is acceptable is vague with no benchmark as smells are subjective. The EA have taken these reports seriously and using different inspectors would help resolve the problems. The Parish Council await the EA report with interest and when they have decided what to do the Parish Council will work with them on a course of action. Cllr Avery advised the planting for screening had not been done and would be completed soon.

Councillors then discussed all issues raised from poultry units including chicken smells, planning enforcement, traffic movement, (including quantity and timings), sanitation of waste disposal and the health of parishioners. It was suggested that air-borne dust may be an issue as well as smells. The chicken shed policy is due to be reviewed as part of the NDP process and it was felt the policy should be prepared as soon as possible. Councillors were asked to consider these implications on the parish to find a sensible solution. Cllr Avery suggested producing a report from information and thoughts gathered so the Council can decide the best way forward.

***All Councillors to consider the issues and investigate possible solutions to report to next meeting.***

***Cllr Phillips to forward any further information received.***

***Cllr Avery to investigate an objective specialist to get a balanced unbiased truth.***

***Cllr Turner to investigate how the EA test dust in the metal industry as a comparison.***

### **172/15 Parish Litter Issues**

All agreed the litter picking weekend was a great success. Cllr Pollock advised the areas covered by himself and the weekend gang. It was suggested it should be an annual event and the parish should prepare a litter plan. More litter picking is required and it was **agreed** to instruct the Lengthsman to finish the areas not yet completed. ***Lengthsman co-ordinator to liaise with Cllr Pollock.***

### **173/15 Councillor Vacancy.**

The clerk has prepared posters to advertise the vacancy which will be distributed around the parish, on the website and in the parish newsletter. All applications to the clerk. Applications to be reviewed at the next meeting. ***Councillors were asked to consider persons who might be interested.***

### **174/15 NDP Progression**

Councillors were asked to read the previously circulated information. Discussion on how to progress the NDP were had and Councillors suggest a housing needs survey to establish what future housing is required and revisit the NDP to confirm what the parish still needs with the possibility of a third questionnaire. The NDP group needs more members, Cllr Howard and Cottrell offered to join to format the NDP with rationale and proof of where ideas have come from.

Points to consider include a housing survey, understand the conflict in conformity and consider housing for older people. As part of the process a land survey must be undertaken and source help from independent consultants.

***Cllr Avery to contact consultants for advise on strategy and conformity angle.***

### **175/15 Playground Matters**

- a) Replacement Inspector – Mr Wetherill will be standing down as playground inspector at the end of March. Cllr Avery expressed his thanks for all the support Mr Wetherill has given. A thank you card was circulated for all

Councillors to sign. Cllr Richards agreed to undertake the weekly inspections from April 2016. A handover to be agreed.

- b)** Charity Shop - Councillors were reminded to assist in the charity shop w/c 22<sup>nd</sup> April 2016. A rota to be prepared. Cllr Hutton will receive bags of donated goods for storage in her garage.

**Clerk to advertise in Newsletter, posters and website.**

### **176/15 Lengthsman Update**

2015-16 - Grant payment of £754.88 received from Herefordshire Council with £1,119.46 outstanding. Works Orders outstanding for approximately £500 and more to be submitted for mowing and litter picking. A storage box for sandbags and grit in the Burnt Orchard space and an advertisement board at the Memorial Hall to be investigated, purchased and claimed.

2016-17 - The statement of interest for Lengthsman has been submitted. The draft Annual Plan was previously circulated which Councillors **Approved** for 2016-17.

The Lengthsman co-ordinator advised changes to grant payments available from Herefordshire Council as the table below.

	Lengthsman grant		P3 grant	
	HC contribution	PC contribution	HC contribution	PC contribution
<b>17/18</b>	25%	£60/km	100%	£15/km
<b>18/19</b>	0%	100%	100%	£15/km
<b>19/20</b>	0%	100%	0	100%

### **177/15 Clerk's Pay Rise**

Cllr Avery congratulated the clerk on obtaining her qualified clerk status. The contractual scale point rise of 35p per hour to scale point 20 was **approved** from 1<sup>st</sup> March 2016.

### **178/15 Councillor Reports**

Events: The next Pop up pub will be Saturday April 2<sup>nd</sup>, helpers requested to set up at 10.30am.

**Cllr Howard to confirm Behind Barz. Clerk to investigate erection of advertisement board at the front of the Memorial Hall.**

### **179/15 Items for Future Agenda/ Councillor or Member of Public Items**

Update from Mr Hern on The George.

### **180/15 Correspondence Items**

The folder of correspondence was on the table and emails circulated.

The clerk read a thankyou letter regarding HGV using Bullocks Mill. Since receiving the letter more HGV's have used the route. It was agreed to raise the issue with Ian Connolly at the meeting in April.

### **181/15 Date of the Next Meeting**

The Date of the Next Meeting for the Parish Council was confirmed as **Thursday 14th<sup>th</sup> April 2016 at 7.30pm** in the Memorial Hall.

*The meeting closed at 9.45pm.*

Signed \_\_\_\_\_ Date \_\_\_\_\_