

LYONSHALL PARISH COUNCIL

Minutes of the Meeting

Thursday 12th September 2019, 7.15pm in the Memorial Hall

Councillors Present: Cllrs Paul Avery (Chair), Ray Richards, Chris Auger, Gill Cowling, Sandy Lampitt, Kate Lomax, Steve Fatcher, Rod Bevan and Roger Phillips and Clerk Rebecca Bissell.

1 member of the public.

Lyonshall Tree Warden – David Griffiths

No Police officer in attendance.

59/19. Apologies for Absence.

Apologies were received and accepted from Cllr Andrew Turner.

60/19. Declaration of Interest and Written Requests for Dispensation on Agenda Items.

There were no declarations of interest declared on agenda items for this meeting and the Register of Interest was available to sign.

61/19. Approval of the Minutes.

The minutes of the meetings of 11th July 2019 were **approved** and signed.

62/19. Report from Lyonshall Tree Warden.

Lyonshall tree warden David Griffiths gave a comprehensive report. Points covered:

- Woodland trust offer of free trees – a proposal for planting trees in public areas in the Parish – Cllr Bevan to liaise with David Griffiths and identify potential areas for planting. Trees to be purchased while stocks available and Cllr Avery agreed to buy unplanted stock from the Parish Council. Possibly arrange an event for planting in March 2020.
- The native black poplar reintroduction initiative in Herefordshire is going well, as is the reinstatement of Dutch elm resistant trees.
- Many trees in Wales are badly affected by ash dieback. It is hoped to manage ash trees in the parish to retain them rather than cut them down. Liaison with landowners is being undertaken.
- Oak saplings are available for planting – please contact David Griffiths.
- After assessing many trees in parish public areas, two have been reported requiring further survey /actions. *Clerk to follow up.*

RB

Clerk

63/19. Councillor Vacancy.

The clerk advised one application had been received from Mr Richard Davies who was unable to attend this meeting. He has been invited to the next Parish Council meeting for informal interview.

64/19. Planning Applications:

Planning Report

Planning Application recently received:

None.

Recent Planning Applications still awaiting determination: .

- 182726 – Land forming Green Farm, Lyonshall, Herefordshire - **OBJECT**
Proposed erection of new poultry site with collar panel, biomass boiler, associated outbuildings, poultry managers dwelling and connection to A480.
- 182135 – Land at Burgoynes, Lyonshall, HR5 3JR – **SUPPORT with conditions**
Proposed siting of up to 4 mobile homes to accommodate seasonal workers.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY. - **SUPPORT**
Proposed land for residential development and associated work together with public open and local green space.

Planning Decisions

- 192243 - Wooton Ash Bungalow, Bonds Green, Lyonshall, HR5 3JX. – **SUPPORT with conditions - WITHDRAWN**
Creation of new vehicular entrance to bungalow.
- 191965 – The Laurels, Lyonshall HR5 3LN. – **SUPPORT – APPROVED WITH CONDITIONS**
Proposed erection of stables with tack room and hay storage, attached to existing barn
- 192213 – Upper House, Lyonshall, HR5 3JN. – **SUPPORT – APPROVED WITH CONDITIONS**
Proposed farm track – retrospective.

- 190388 – Land at Home paddock, Sherrifs Lane, Lyonshall, HR5 3JD – **SUPPORT - APPROVED WITH CONDITIONS**
Variation of condition 2, planning permission 180936.
- 182245 – Rhyse Farm – Extension to existing poultry shed
APPEAL of Planning refusal – **PENDING APPEAL- No further comment - APPEAL DISMISSED**

65/19. Clerk's Report.

- Met with Greenfields and arranged repair of playground equipment.
- Ordered telephone box renovation form September.
- Met and arranged gate installation on LZ16/17- Landowner has completed installations.
- Completed and printed newsletter.
- SID installation contract signed and returned to Balfour Beatty and new bases installed. Cllr Bevan expressed disappointment that the service will not start until January.
- Step repairs on LZ5A instigated for October.
- Met and inducted new auditor.
- Hereford Bypass decision to suspend works awaiting review
- The recent polling station review consultation has ended. There are no changes in Lyonshall.
- Put up posters for Heartstart course.
- Advertised new rules on water use and abstraction

All other items from previous agendas are being dealt with

66/19. Update on Finances

Financial Report as at 31st August 2019.

Annual Governance & Accountability review has been completed by PKF Littlejohn for year ended 31st March 2019 reporting proper practices with no matters giving cause for concern and that regulatory and relevant legislation requirements are met.

Bank statements reconciled to VT cashbook July & August 2019.

Balances at 31st August 2019:

Community account	£20154.39
Savings account	£14171.92 (including £4.81 interest)
Playground account	£ 603.70
Business Saver account	£ 403.59

Income received since last meeting

None.

Payments for Approval

Clerk's Salary & HMRC for September 2019 included NDP hours as previously agreed.

Clerk Exp	Exp Jun- Aug 19	£56.49	
Kevin White	Internal Audit 17/18 & 18/19	£100.00	
Lyonshall Garden Centre	Village spring planting	£100.00	+ VAT
PKF Littlejohn	Annual external audit	£200.00	+VAT
Kirkwells	NDP stage 4 works	£600.00	+VAT

67/19. Appoint Internal Auditor for 2019/20.

The Chairman advised that Mrs Anne Pickup from Marston had volunteered to stand as internal auditor for the Parish Council 2019/20 to ensure the Parish Council meets its legal and accountability requirements. The Chairman and clerk met with Mrs Pickup and confirm she is suitably qualified. The Chairman proposed Mrs Pickup be appointed as Lyonshall Parish Council internal auditor which was **Agreed** unanimously. The Chairman then forwarded thanks to retiring auditor Mr Kevin White, who stands down after many years supporting the Parish Council. *Clerk to appoint Mrs Pickup and write letter of thanks to Mr White.*

Councillor Phillips entered the meeting.

68/19. Climate Meeting Report -29th July 2019

Cllr Lomax reported on a well-attended meeting from local parishes and farmers. There were presentations from leaders and discussion from various focus groups but no decisions on the best way to progress were finalised. Further information can be found <https://hgnetwork.org/>

69/19. LZ8 Footpath Diversion

The clerk advised the proposed diversion route was previously agreed in minute 150/19 on 14th February 2019 with the developers Harpers. Further diversions will be expected as the development progresses. Cllr Cowling advised the proposed route was liable to flooding. Parish Council agreed to support the diversion and highlight the flooding issue to Balfour Beatty for consideration/action if required as this will allow the development to start. *Clerk to respond.*

Clerk

70/19. We Don't Buy Crime Smartwater Area.

We Don't BuyCrime using smartwater technology aims to prevent burglary in the area. To become a smartwater area 70% of parishioners would need to join the scheme and the Parish Council would assist with the purchase of kits for parishioners to mark their property with the unique smartwater. Crime figures provided by the police for the area are recorded as zero, but unfortunately, this figure is incorrect, and questions were asked about the recording accuracy by Police. *Cllr Phillips to follow up.* It was decided to advertise in the newsletter to establish parish interest in joining the scheme in the first instance. *Clerk to write article for newsletter.*

RP

Clerk

71/19. Councillor Responsibilities and Reports

- Cllr Lomax reminded Councillors the footpath group would be walking on Friday 13th September.
- Cllr Lomax advised materials had been purchased to repair the steps on LZ8. She is unavailable to repair them until October, Cllr Avery offered to help.
- Cllr Cowling confirmed the Heart-start event on September 16th with 19 people confirmed.
- The village BBQ was a huge success on a beautiful August evening. Councillor Avery thanked all those who helped and came along to support.

72/19. Items for Future Agenda/ Councillor or Member of Public Items.

None.

73/19. Correspondence Items.

- Polling station consultation review complete, no changes in Lyonshall.
- Environment agency new rules on water abstraction – noted and advertised.
- Invite from leader of Herefordshire Council, David Hitchiner to Parish Council summit Friday 20th September 2019, 6.30pm at Shire Hall. – Cllr Bevan to attend. *Clerk to respond.*
- Parishioner correspondence requesting the NDP be completely withdrawn from the process – Councillors discussed and noted parishioner opinion but agreed the decision had already been made to create the plan for Lyonshall and it would not be withdrawn from the process.

RB

74/19. Date of the Next Meeting.

Parish Council Meeting on 10th October at 7.15pm in the Memorial Hall.

Meeting Closed 9.00pm.