

# LYONSHALL PARISH COUNCIL

## Draft Minutes of the Meeting

### Thursday 21<sup>st</sup> September 2023, 7.30pm In the Memorial Hall

**Councillors Present:** Cllrs Steve Fatcher (Chair), Ray Richards, Kate Lomax, Chris Auger, Richard Davies, Sandy Lampitt, Andrew Turner, Oliver Hughes, Roger Phillips and Clerk Rebecca Bissell.

4 members of the public.

#### **64/23. Apologies for Absence.**

Apologies were received from Cllrs Avery and Cowling.

#### **65/23. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There were no declarations of interest on agenda items. The declarations book was available to sign.

#### **66/23. Approval of the Minutes.**

The minutes of the meeting of 13<sup>th</sup> July 2023 were **approved** and signed by the Chairman.

The minutes of the meeting of 2<sup>nd</sup> August 2023 were **approved** and signed by the Chairman.

#### **67/23 Open Session**

Ward Councillor report from Cllr Phillips:

- Herefordshire Council has received grant funding for resurfacing U & C roads. Nothing programmed for Lyonshall parish, however the C1080 to Almeley will be included.
- Herefordshire Council leader and deputy leader are looking to improve the planning department.
- Herefordshire Council is looking to join a cross border alliance with Powys, Shropshire and Monmouthshire which will help with the Marches group funding for future projects.
- The Traveller's site planning permission for expansion has been refused due to highway safety concern.

Members of the Public: None.

Police report: None.

#### **68/23 Planning Report**

It was **RESOLVED** to submit the following comments and observations on these applications to be determined by Herefordshire Council:

#### **Planning Application recently received:**

- 232628 – Mount pleasant, Lyonshall, HR5 3LU- **SUPPORT**  
Demolition of existing extension. Proposed two storey extension and new porch, replace windows, render to elevations.

#### **Recent Planning Applications still awaiting determination:**

- 231889 – Clover Rise, Land opposite Upper House Farm, Lyonshall, Herefordshire - **SUPPORT**  
Site for erection of 14 self-build dwellings and associated works
- 231167 – Land west of A4111, Kington, Herefordshire. - **SUPPORT**  
Proposed commercial development site (for class B1 – Light industrial use)
- 221979- Land adjacent to Webbs Meadow, Lyonshall, Kington- **SUPPORT**  
Outline planning for erection of 4 dwellings with garages and access off Webbs Meadow.
- 212932 – Orchard Cottage, Holme Marsh, HR5 3JS- **SUPPORT**  
Proposed construction of a four bedroomed 2 storey house with associated access and landscaping
- 211584 – Land Opposite the Close, Lyonshall, HR5 3LP – **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 211549 – Land Opposite the Close, Lyonshall, HR5 3LP– **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 192994 – Land Adjacent to New Chapel House, Lyonshall, Kington. - **SUPPORT**  
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)

#### **Planning Decisions:**

- 231778 - 1 Orchard View, Lyonshall, HR5 3HW – **SUPPORT – APPROVED WITH CONDITIONS**  
Proposed extension to garage to form a workshop, single car port and shed.
- 231461 – Castle Weir Farm, Lyonshall HR5 3HR- **SUPPORT– APPROVED WITH CONDITIONS**  
Proposed conversion of redundant outbuilding to form ancillary accommodation.
- 221922 – Land Adjacent to Webbs Meadow, Lyonshall - **SUPPORT– APPROVED WITH CONDITIONS**

Application for 4 dwellings – Further amended additional information creation of phosphate credit bank at The Holme.

- 222432 – Summer Court Cottage, Lyonshall, HR5 3JU -**GENERAL COMMENT - – APPEAL DISMISSED**  
Proposed new access road to dwelling. Current access has poor visibility and will be closed with new hedge.
- 210088 – APPEAL -Parklands, Bullocks Mill, HR5 3LN- **SUPPORT – APPEAL DISMISSED**  
Proposed conversion of redundant barn.
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY - **SUPPORT– APPROVED WITH CONDITIONS**  
Proposed land for residential development and associated work together with public open and local green space.

#### **69/23. Clerk's Report.**

- Responded to the Police commissioner survey 2023.
- Met with Greenfields and prepared information to replace/repair playground equipment.
- Wasp nest terminated in the playground.
- Returned signed land transfer for White Lion Meadow and now dealing with local solicitor to arrange the registration.
- Finalised and completed the Balfour Beatty Annual Lengthsman plan.
- Instructed the Lengthsman to undertake works and forwarded works orders for sign clearance and cleaning and ditch slips and grips maintenance.
- Gate installed on footpath LZ3

*All other items from previous agendas are being dealt with.*

#### **70/23 Financial Report**

##### **Report as 31<sup>st</sup> August 2023.**

PKF Littlejohn has completed the external audit for 2022-23 with no areas for concern and the notice of conclusion of audit has been published. Bank statements are reconciled to VT cashbook end of August 2023.

The clerk advised that Barclays Bank is undergoing a review of all their accounts. The Parish Council account is a community account which will need to be changed to a local authority account. Hopefully Barclays will transfer the account without issue. Councillors **AGREED** the clerk should investigate other banking options.

##### **Balances at 31<sup>st</sup> August 2023**

Community account	£14819.65
Savings account	£14274.32
Playground account	£ 598.70
Business Saver account	£ 426.40

*All other items from previous agendas are being dealt with.*

##### **Income since last meeting**

None.

##### **Payments for Approval**

Clerk's Salary, Pension & HMRC for September 2023 as previously agreed.

PAYEE	SERVICE	CHEQUE	NET	
Paul Avery	BBQ Food expenses	101541	£299.70	+VAT
Shaun Price	Gate installation LZ3	101542	£160.00	
Rod Bevan	WLM expenses Jun- Sept	101543	£ 52.79	+VAT
Ron Smith	Power Scythe for WLM	101544	£966.66	+VAT

##### **71/23. Playground Repairs.**

The clerk had previously circulated quotes for repair works on the playground.

Councillors discussed a variety of options and **AGREED** the Lengthsman should repair and reinstall the seesaw and the flat bed swing set should be replaced with a metal swing set supplied and installed by Greenfields. *Clerk to arrange.* Further discussion concluded that the cradle swing set is still usable, however Parish Council should investigate a replacement soon and consider toddler equipment to balance the units in the area. The clerk will post an article in the Newsletter for parishioner views and Councillors will ask locals parents. *All to investigate.*

Clerk

Clerk

All

**72/23. Herefordshire and Worcestershire Fire Risk Consultation.**

No comment.

**73/23. White Lion Meadow Update & Risk Assessment.**

- The signed land transfer document for White Lion Meadow is lodged with the solicitor to complete the transfer.
- Councillors **AGREED** unanimously to adopt the risk assessment for White Lion Meadow and the erection of warning and information signage should be implemented before the site is open. *Clerk to arrange.*
- The clerk forwarded information to purchase of a power scythe to cut the grass in the meadow. After discussion on the benefits of purchasing over hiring the equipment each time, Councillors **AGREED** unanimously to purchase a scythe from Ron Smith in Hereford. The Scythe will be stored at Mr Bevan's for ease of use. *Clerk to arrange.*

Clerk

Clerk

**74/23. Burnt Orchard Notice Board**

A parishioner has complained that the notice board on Burnt Orchard is wet inside with condensation. All councillors will look at the issue with the notice board and the clerk will request the Lengthsman make repairs. *Clerk to arrange.*

Clerk

**75/23. Summer BBQ Event.**

Councillors **AGREED** to pay for the summer BBQ event food.

**76/23. Councillor Responsibilities.**

- Highways: The hedge has been trimmed around the two chevron signs on Burgoyne's bank and they are now visible.
- Rubber tubing was installed for a private planning application.

**77/23. Items for Future Agenda/ Councillor or Member of Public Items.**

None.

**78/23. Correspondence Items.**

Request for locations for EV charging points in the parish - The Memorial Hall is currently the only public location and the clerk confirmed forwarding information including possible grant funding options to the committee.

**79/23. Date of the Next Meeting.**

**Council NOTED the Next Parish Council Meeting will be held on 12<sup>th</sup> October 2023 in the Memorial Hall at 7.30pm.**

Meeting Closed 8.30pm