

# LYONSHALL PARISH COUNCIL

## Minutes of the Meeting

### Thursday 13th July 7.15pm In the Memorial Hall

**Councillors Present:** Cllrs Steve Futchter (Chair), Ray Richards, Gill Cowling, Kate Lomax, Chris Auger, Richard Davies, Sandy Lampitt, Andrew Turner, Oliver Hughes and Clerk Rebecca Bissell.  
4 members of the public.

#### **43/23. Apologies for Absence.**

Apologies were received from Cllr Avery.

#### **44/23. Declaration of Interest and Written Requests for Dispensation on Agenda Items.**

There was one declaration of interest from Cllr Richards on agenda item 47/23. The declarations book was available to sign.

#### **45/23. Approval of the Minutes.**

The minutes of the meeting of 8<sup>th</sup> June 2023 were **approved** and signed by the Chairman.

#### **46/23 Open Session**

Ward Councillor report from Cllr Phillips:

- Positive news regarding phosphates in the Lugg Catchment – The Luston wetland is nearing completion allowing some applications waiting the longest to now be considered for determination using phosphate credits. Herefordshire currently has 1600 planning applications on hold and a further 2000 believed yet to be submitted. At a recent meeting attended in Bournemouth, Cllr Philips highlighted problems in other areas stating a further 74 planning authorities had building restraints due to nutrient issues. HM Government does seem to be understanding the issues and is starting to support Local Authorities.
- The Hereford Bypass was scrapped by the previous administration and the land sold back to the owners in November 2022. Sadly, this takes the project back to square one so it may take some time to achieve.
- New proposals to move the library to the Shire Hall following confirmation that a new magistrates court is to be built elsewhere to house the crown court.
- A clerk's summit was held in June with Planning Officers and Balfour Beatty representatives. The police were unable to attend.
- The extension to the Turnpike travellers' site will be decided at the planning committee at the end of July.
- The Talbot hotel in Leominster has been suggested as suitable to house refugees. Cllr Phillips has requested a fire risk assessment to ensure the building is safe.
- Comments on the Kington travel study should be made by 28<sup>th</sup> July 2023.

Members of the Public: None.

Police report: none.

#### **47/23 Planning Report**

**Planning Application recently received:**

- 231778 - 1 Orchard View, Lyonshall, HR5 3HW - **SUPPORT**  
Proposed extension to garage to form a workshop, single car port and shed.
- 231167 – Land west of A4111, Kington, Herefordshire. - **SUPPORT**  
Proposed commercial development site (for class B1 – Light industrial use)

**Recent Planning Applications still awaiting determination:**

- 231461 – Castle Weir Farm, Lyonshall HR5 3HR- **SUPPORT**  
Proposed conversion of redundant outbuilding to form ancillary accommodation.
- 221922 – Land Adjacent to Webbs Meadow, Lyonshall - **SUPPORT**  
Application for 4 dwellings – Further amended additional information creation of phosphate credit bank at The Holme.
- 210088 – APPEAL -Parklands, Bullocks Mill, HR5 3LN- **SUPPORT – APPEAL PENDING**  
Proposed conversion of redundant barn
- 221979- Land adjacent to Webbs Meadow, Lyonshall, Kington- **SUPPORT**  
Outline planning for erection of 4 dwellings with garages and access off Webbs Meadow.
- 212932 – Orchard Cottage, Holme Marsh, HR5 3JS- **SUPPORT**  
Proposed construction of a four bedroomed 2 storey house with associated access and landscaping
- 211584 – Land Opposite the Close, Lyonshall, HR5 3LP – **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)
- 211549 – Land Opposite the Close, Lyonshall, HR5 3LP– **GENERAL COMMENT WITH CONDITIONS**  
Application for approval of reserved matters following outline approval (11 dwellings)

- 192994 – Land Adjacent to New Chapel House, Lyonshall, Kington. - **SUPPORT**  
Proposed erection of a new detached dwelling and garage, plus garage for existing dwelling (New Chapel House)
- 181494 – Land Adjacent to Spring Cottage, Headbrook, Kington HR5 3DY - **SUPPORT**  
Proposed land for residential development and associated work together with public open and local green space.

**Planning Decisions:**

None

**48/23. Clerk’s Report.**

- Contacted local policing team over anti-social behaviour in Playground.
- Responded to the Kington Transport Study.
- Two items in the playground failed the safety inspection and are decommissioned until repairs can be made.
- 2023 Parliamentary boundary review is now complete.
- Contacted hedge owners to request cutting back vegetation along footpaths and pavements.

*All other items from previous agendas are being dealt with.*

**49/23 Financial Report as 30<sup>th</sup> June 2023.**

Finances to the end of June 2023 have been completed. The first half precept has been received. There is currently a surplus in the community account of £5598 and total holdings £33185. Bank statements are reconciled to VT cashbook end of June 2023.

**Balances at 30<sup>th</sup> June 2023**

Community account	£17885.57
Savings account	£14274.32
Playground account	£ 598.70
Business Saver account	£ 426.40

*All other items from previous agendas are being dealt with.*

**Income since last meeting**

None.

**Payments APPROVED**

Clerk’s Salary, Pension & HMRC for July & August 2023 as previously agreed.

Clerks Expenses	Apr/May/Jun 23	£113.64	+VAT	
Lyonshall Garden Centre	Village Planting	£200.00	+VAT	
Fran White	Playground inspection	£62.50		

**50/23. Joining the Balfour Beatty Lengthsman Scheme 2023-24**

Herefordshire Council and Balfour Beatty are offering Parish Councils the opportunity to join the Lengthsman scheme for 2023-24, and will pay £140/ km of U & C roads in grant funding for works completed by the Lengthsman. Councillors reviewed and discussed the proposal of works prepared by the clerk to be undertaken during 2023-24. The proposal list includes ditch and slips works, footpath clearance, vegetation and sign clearance, litter picking and playground repairs. It was **AGREED** to undertake the proposed works and join the scheme for 2023/24. *Clerk to arrange expression of interest form and complete contract accordingly.*

**51/23. Herefordshire Minerals & Waste Local Plan Main Modification Consultation**

Parish Council has no further comment.

**52/23. Annual Playground Report.**

The clerk had previously forwarded the annual safety report recently received. Two items, the flat bed swings and seesaw are suffering rot and failed the report. The clerk arranged for both items to be decommissioned immediately and the site is now safe. All other areas are low risk, but the activity area does require more bark. Councillors then discussed replacing the damaged equipment and the clerk offered several options. It was **AGREED** that the swing and see saw equipment would be completely replaced with new units. The Clerk and Councillors will consider suppliers and a variety of equipment options with costings for decision at the September meeting. Grant funding possibilities would be sought through the local Co-op scheme and other grants available.

**53/23. White Lion Meadow Update & Risk Assessment.**

The final land transfer document for White Lion Meadow was presented to Councillors for signature, which now includes the addition of all ground reinstatement following any works on site. The Chairman and the clerk signed the document according. *Clerk to forward to solicitors to finalise the transfer.*

Clerk

ALL

- Cllr Lomax provided an update on the meadow:
  - Work on the ground has continued with the volunteers who meet Thursdays at 10am.
  - The pond is filling with rainwater and wildlife can already be seen colonising it.
  - The gate remains locked until the land transfer is complete, and the risk assessment is approved, and mitigating measures are taken.
  - The team is developing a presence on social media to inform the local community more fully.
  - The Steering Group has drafted a risk assessment and wording for a board at the site entrance. Most of the risks are no greater than those in the countryside in general or on footpaths. When completed the Risk Assessment will be published on the PC website.
  - Rod Bevan will act as a Volunteer Warden. He will undertake the monitoring of the meadow and the Steering Group and Parish Council thank him for his hard work preparing the site to open.
- Cllr Lomax shared a draft Risk Assessment prepared by the Steering Group for White Lion Meadow – Councillors discussed the potential risks to the public when the site is open and the mitigation signage to be erected. After some discussion, it was **AGREED** to redraft the document into the Parish Council format for Risk Assessment ready to adopt it. Appropriate signage must be in place before the site is open to the public.

#### **54/23. Parish Social & Events Committee.**

Councillor Lomax advised that several enthusiastic parishioners have offered to form a social/events group made up from members across the parish. It would organise a mixture of community events in the Memorial Hall and would like the support of the Parish Council. Councillors **AGREED** to support the group initially but suggested it should be self-organised and funded going forward. Cllr Lomax would represent the Parish Council on the group.

#### **55/23. Police Town & Parish Council Survey 2023.**

Councillors completed the Police Survey for the clerk to upload by 14<sup>th</sup> August 2023.

#### **56/23. Councillor Responsibilities.**

- Cllr Cowling reported on Highways: The missing chevron signs missing on Burgoynes bank are defective and will be replaced.
- Rubber tubing is installed by Holme Marsh is hopefully collecting speed data to assess the TRO for reduced speed request made to Balfour Beatty several years ago.
- Cllr Auger reported youths speeding in their cars over the hump on Spond Lane, damaging the road surface.

#### **57/23. Items for Future Agenda/ Councillor or Member of Public Items.**

None.

#### **58/23. Correspondence Items.**

- Response received from Mr Norman at Welsh Water advises that there will be £70m of capital investment between 2020-2025 to reduce the amount of phosphorus released from Welsh Water treatment works WwTW to the River Wye. The EA determined there was no requirement for a phosphorus permit at Lyonshall WwTW in the current capital investment plan. However, owing to the anticipated level of growth in the Lyonshall NDP Welsh Water has chosen to take a permit and intend to deliver in the next capital programme running from 2025 -2030. – The response does not answer why already promised works have not been completed to date. The correspondence was Noted.

#### **59/23. Date of the Next Meeting.**

**Next meeting- Parish Council Meeting 14<sup>th</sup> September 2023 in the Memorial Hall at 7.15pm**

Meeting Closed 9.05pm